

SHRADDHA ELECTRICALS

All Types of Electrical Wiring

Elect. Maintenance of Residential & Commercial Units

TURBO LAZER CLEANING & DISINFECTION OF WATER TANKS

Add: Shop No.4, L.B.S. Nagar, D'Mello Compound, Datta Mandir Road,

Vakola Bridge, Santacruz (East), Mumbai-400 055

Email: shraddhaelectricals@gmail.com ♦ ☎ 9819557356 / 8850654865

Date: 28/10/2021

To,
Hon. Secretary/ Manager,

Patack Gala college
Vakola Bridge
Santacruz (E)

Kind Attn: _____

Sub: **WATER TANK CLEANING & DISINFECTING SERVICE**

Dear Sir,

As per Telephone enquiry, you had with us, we are please to quote for our services as follows

- | | |
|---|-----------|
| 1) Under Ground Qty. <u>1 NO.</u> | Rs. _____ |
| 2) Overhead tank Qty. <u>13 NO.</u> | Rs. _____ |
| 3) <u>Water cooler</u>
Borewell tank Qty. <u>2 NO.</u> | Rs. _____ |
| 4) Tank cover painting Qty. _____ | Rs. _____ |

One Time Cleaning Service Cost Rs. _____/-

Annual Contract for Two / Three / Four Services Rs. 32,000/- /-

PROCEDURE & STEPS OF JOB: With High Pressure Hydro-Dynamic Water Jet Cleaning Machine, Clean DIRT, SLURRY, FUNGUS, AEGAE and DISINFECTION of Entire Internal Tanks. However, we would like to specify in more details the nature of the job of our services with required chemicals with following process.

- 1) Dewatering the entire water tank with Submersible Pump.
- 2) Jet Machine Cleaning with the ranging 125 has pressure thoroughly.
- 3) Anti-Bacterial Treatment with safe solution spray.
- 4) Ultra Violet Treatment after cleaning after cleaning entire Tank.
- 5) Tank cover painting.

19th Nov-21
Feb-22
Jun-22
Oct-22

Please feel free to call us now, for quarries if any or write us, for 100% Guaranteed Cleaning & Disinfecting the entire tank, also to solve your leakage problem of your tank. Thanking you and assuring your of our best services at all the times.



This Costs very very less to stay Healthy.

OK
To,
The Chairman
Kindly approve
Meete
11/11/2021

Yours faithfully,
For **SHRADDHA ELECTRICALS**

Blh
Authorised Signatory
(Mr. Sunil S. Ghag)

TAUFIQUE SIDDIQUI

Mobile : 9987249892



COMFORT COOL ZONE

Specialist in sales n service of Hi wall, cassette, ductable, packaged, vrv and chilled water system.

Ref: CCZ/19-20/30

Date: 21 December 2019

To,
PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055

Sub:- AC SERVICE DATE

Respected Sir,

Given below are the service date according to the AMC Contract.

1st Service-15/01/2020
2nd Service-15/04/2020
3rd Service-15/07/2020
4th Service-15/10/2020

All Split AC Comprehensive Amount-51920/-
All Window AC Non -Cmprehensive Amount-7080/-
All 55 Ton Ductable Ac Non-Comprehensive Amount-41300/-
TOTAL AMOUNT- 1,00,300/-

For Comfort

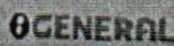


Authorized Signatory

OK
Meeta
27/12/19

OK
aif

Shop No. 2, House No. 350, Babu Chawl, Kolivery Village, Kalina, Santacruz (E), Mumbai - 400 098.
Tel.: 022 6588 8875, E-mail : comfortcoolzone90@gmail.com





Specialist in sales n service of Hiwall, cassette, ductable, packaged, vrv and chilled water system.

PATUCK POLYTECHNIC TRUST'S

AC DETAILS

SR.NO	PARTICULARS	TON	QTY	TYPE OF AC	REMARK	RATE	AMOUNT
1	CHAIRMAN CABIN	1	1	WINDOW AC (VOLTAS)	OLD	1500	1500
2	MR.S.M.SINGH	1	1	WINDOW AC (VOLTAS)	OLD	1500	1500
3	PRINCIPAL CABIN Dr. Meeta Pathade	1.5	1	WINDOW AC (BLUE STAR)	21-08-2019 Comfort Cool Zone	0	0
4	1ST FLOOR COLLEGE BLDG MCVC COMPUTER LAB	1.5	1	WINDOW AC (BLUE STAR)	17-03-2018 Comfort Cool Zone	1500	1500
5	SERVER ROOM	1	1	WINDOW AC (BLUE STAR)	26.02.2018 Comfort Cool Zone	1500	1500
6	CONFERENCE ROOM	1.8	1	SPILT AC (DAIKIN)	05.11.2019 Comfort Cool Zone	0	0
		1.5	1	SPILT AC (DAIKIN)	03.11.2017 Comfort Cool Zone	4000	4000
7	THIRD FLOOR COLLEGE BLDG COMPUTER LAB	1	1	SPILT AC (VOLTAS)	AIRCARE TECHNOLOGIES PVT LTD (28.5.2012)	4000	4000
8	SECOND FLOOR WORKSHOP BLDG COMPUTER LAB	2	1	SPILT AC (VOLTAS)	COOLPACK HVAC SYSTEM: 01/08/2016	4000	4000
9	EXAMINATION ROOM	1	1	SPILT AC (VOLTAS)	OLD	4000	4000
10	SCHOOL OFFICE / HEAD MASTER CABIN	2	3	GENERAL AC	30/05/2017 (BALAJI DECORATORS)	4000	12000
11	THIRD FLOOR COLLEGE BLDG JR. COLLEGE COMPUTER LAB	2	2	SPILT AC (ELECTRONICS)	JULY, 2017	4000	8000
		1.5	1	SPILT AC (PANASONIC AC)	OLD	4000	4000
12	MRS.JOYTI & MS. JOSTNA	1	1	SPILT AC (DAIKIN)	17-03-2018 Comfort Cool Zone	4000	4000
13	AUDI AC	11	5	CENTRAL AC (VOLTAS)	COOLPACK HVAC SYSTEM: 16/04/2018	7000	35000
SUBTOTAL							85000
CGST 9%							7650
SGST 9%							7650
GRAND TOTAL							100300



Meeta
I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055



COMFORT COOL ZONE

SALES & SERVICE

REPAIRING OF ALL TYPES OF COOLING SYSTEM SPLIT, WINDOW & CASSETTE & DUCTABLE A/c., VRF A

Ref. No. _____

1879

Date : _____

Ref: CCZ/18-19/SC/29

Date: 10 December 2018

To,
PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055

Sub:- AC SERVICE DATE

Respected Sir,

Given below are the service date according to the AMC Contract.

- 1st Service-15/01/2019 (DRY SERVICE)
- 2nd Service-15/04/2019 (JETPUMP SERVICE)
- 3rd Service-15/07/2019 (DRY SERVICE)
- 4th Service-15/10/2019 (JET PUMP SERVICE)

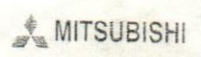
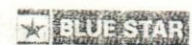
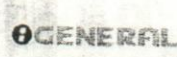
All Split AC Comprehensive Amount-51920/-
 All Window AC Non -Cmprehensive Amount-5310/-
 All 55 Ton Ductable Ac Non-Comprehensive Amount-41300/-
TOTAL AMOUNT- 98530/-

*Chairman Sir,
Kindly sanction & oblige*

*Meete
8/1/19*

*ok
aw*

For Comfort Cool Zone



TAUFIQUE SIDDIQUI



COMFORT COOL ZONE

Mobile : 9987249892

Specialist in sales n service of Hi wall, cassette, ductable, packaged, vrv and chilled water system.

Ref: CCZ/18-19/SC/29

Date: 14 OCTOBER 2018

To,
PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055

Sub:- Quotation for Comprehensive Annual Maintain Service Contract of Air Conditioners.

Dear Sir/Madam,

We have worked out regular maintenance service contract scheme to enable smooth and trouble free operations of your air-conditioners are as follows:-

SR NO	PARTICULARS	TON	QTY	TYPE OF AC	REMARK	AMOUNT
1	THIRD FLOOR					
	COLLEGE BLDG JR.	1.5	1	PANASONIC SPLIT AC	OLD AC	4000
	COLLEGE COMPUTER LAB	2	2	ELECTROLUX SPLIT AC	NEW AC	8000
2	CONFERENCE ROOM	1	1	LG SPLIT AC	OLD AC	4000
		1.5	1	DAIKIN SPLIT AC	NEW AC	4000
3	EXAMINATION ROOM	1	1	VOLTAS SPLIT AC	OLD AC	4000
4	3rd FLR COLLEGE BLDG COMPUTER LAB	1	1	VOLTAS SPLIT AC	OLD AC	4000
5	2nd FLR WORKSHOP BLDG COMPUTER LAB	2	1	VOLTAS SPLIT AC	NEW AC	4000
6	SCHOOL OFFICE	2	3	O'GENERAL SPLIT AC	NEW AC	12000
7	MRS.JOYTI & MS. JOSTNA	1	1	DAIKIN SPLIT AC	NEW AC	0
8	1st Flr MCVC	1.5	1	BLUESTAR WINDOW AC	NEW AC	0
	SUB TOTAL		11			44000
					CGST 9%	3960
					SGST 9%	3960
	FINAL TOTAL AMOUNT					51920



Mee
I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

TAUFIQUE SIDDIQUI

COMFORT COOL ZONE

Mobile : 9987249892



Specialist in sales n service of Hi wall, cassette, ductable, packaged, vrv and chilled water system.

Ref: CCZ/18-19/30

Date: 14 October. 2018

To,

**PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055**

**Sub:- Quotation for Non-Comprehensive Annual Maintain Service
Contract of Air Conditioners.**

Dear Sir/Madam,

We have worked out regular maintenance service contract scheme to enable smooth and trouble free operations of your air-conditioners are as follows:-

SR NO	PARTICULARS	TON	QTY	TYPE OF AC	REMARK	AMOUNT
1	CHAIRMAN CABIN	1	1	VOLTAS WINDOW AC	OLD AC	1500
2	PRINCIPAL CABIN	1	1	VOLTAS WINDOW AC	OLD AC	1500
3	MR.S.M.SINGH	1	1	VOLTAS WINDOW AC	OLD AC	1500
SUB-TOTAL						4500
SGST 9%						405
CGST 9%						405
TOTAL						5310



Mohd
I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

TAUFIQUE SIDDIQUI

COMFORT COOL ZONE

Mobile : 9987249892



Specialist in sales n service of Hi wall, cassette, ductable, packaged, vrv and chilled water system.

Ref: CCZ/18-19/31

Date: 14 October. 2018

To,

**PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055.**

**Sub:- Quotation for Non-Comprehensive Annual Maintain Service Contract of Air
Conditioners.**

Respected Sir/Madam,

We have worked out regular maintenance service contract scheme to enable smooth and trouble free operations of your air-conditioners are as follows:-

Comprehensive annually maintenance service contract with parts :

Sr no	Description	Qty	Ton	Rate/Qty	Amount
1	AMC FOR 11 TR DUCTABLE AC	5	55	7,000	35,000
				CGST 9%	3,150
				SGST 9%	3,150
				TOTAL AMOUNT	41,300



Meeta

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Terms & conditions:

- The scheme covers 4 routine services & break down calls as and when necessary.
- Inspection of the units, performance of units, checking of electrical parts etc.
- In case of repairs all spare parts are chargeable and for major repair at our workshop too & fro transportation charges will be at your cost.
- The above scheme does not include replacement of condenser/evaporator coil deterioration due to site atmosphere condition or replacement of the sheet metal parts, front panel grill, control knob outer wrapper/casing, air filters and painting of any kind.
- For compressor (under warranty)replacement, you have to provide Xerox copy of the purchase invoice.

We are offering this scheme for your air-conditioners from 14 Oct 2018 to 13 Oct 2019.

Force major clause:

We shall not be liable for any break down or non performance or delay, in carrying out any of the obligations contained in this maintenance service after including service/repairing of the unit, as a result of strike, lockout industrial / labor disturbance. Fire, accidental damage, restriction imposed by the government, any act of GOD, war, or any condition arising from circumstances beyond our control.

Service clause:

Service will be given during the working hours i.e.10.00 am To 7.00 pm.

Payment terms & conditions:

100% advance along with duplicate service contract copy duly signed by you.

Thanking you and assuring you of our best attention at all times, we remain.

Yours faithfully

For Comfort Cool Zone



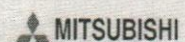
Meeta

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Authorized Signatory

Shop No. 2, House No. 350, Babu Chawl, Kolivery Village, Kalina, Santacruz (E), Mumbai - 400 098.

Tel.: 022 6588 8875, E-mail : comfortcoolzone90@gmail.com





COMFORT COOL ZONE

SALES & SERVICE

REPAIRING OF ALL TYPES OF COOLING SYSTEM SPLIT, WINDOW & CASSETTE & DUCTABLE A/c., VRF A/c.etc.

Ref. No. CCZ-04

17-18

Date: 06-11-2017

To,

PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055.

Sub:- AC SERVICE DETAILS

RESPECTED SIR/MADAM,

AC SERVICE DETAILS ARE GIVEN BELOW

- 1) JET PUMP SERVICE ON 7/11/2017
- 2) DRY SERVICE ON 7/02/2018
- 3) JET PUMP SERVICE ON 07/05/2018 →
- 4) DRY SERVICE ON 07/08/2018 → 09/05/18

THANKING YOU.



Meeta

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Anurag
6/11/2017

Pras
6/11/17

TH
6/11/17

Mr. Babu Pawar



o/c

TAUFIQUE SIDDIQUI

Mobile : 9987249892



COMFORT COOL ZONE

Specialist in sales n service of Hi wall, cassette, ductable, packaged, vrv and chilled water system.

Ref: CCZ/17-18/SC/01

Date: 16 October. 2017

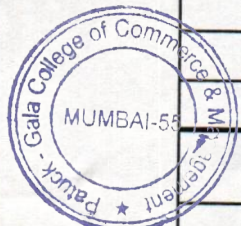
To,
PATUCK-GALA COLLEGE
PATUCK CAMPUS, 100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055

Sub:- Quotation for Comprehensive Annual Maintain Service Contract of Air Conditioners.

Dear Sir/Madam,

We have worked out regular maintenance service contract scheme to enable smooth and trouble free operations of your air-conditioners are as follows:-

SR NO	PARTICULARS	TON	QTY	TYPE OF AC	REMARK	AMOUNT	
1	THIRD FLOOR COLLEGE BLDG JR. COLLEGE COMPUTER LAB	1.5	1	SPLIT AC (PANASONIC AC)	OLD AC (COMPREHENSIVE AMC)	5000	
2	CONFERENCE ROOM	1	1	SPLIT AC (LG AC)	OLD AC (COMPREHENSIVE AMC)	5000	
3	EXAMINATION ROOM	1	1	SPLIT AC (VOLTAS)	OLD AC (COMPREHENSIVE AMC)	5000	
4	THIRD FLOOR COLLEGE BLDG COMPUTER LAB	1	1	SPLIT AC (VOLTAS)	OLD AC (COMPREHENSIVE AMC)	5000	
5	SECOND FLOOR WORFSHOP BLDG COMPUTER LAB	2	1	SPLIT AC (VOLTAS)	NEW AC (COMPREHENSIVE AMC)	4000	
SUB TOTAL						24000	
						CGST 9%	2160
						SGST 9%	2160
FINAL TOTAL AMOUNT						28320	



OK of 23/10/17

As approved by Chairman Rs. 28320.
Rs. 7080.
35,400/-
Meele 23/10/17

Cheque Name:
Comfort Cool Zone

Terms & conditions:

Ø The scheme covers 4 routine services & break down calls as and when necessary.

Ø Inspection of the units, performance of units, checking of electrical parts etc.

Ø In case of repairs all spare parts are not chargeable and for major repair at our workshop to & fro transportation charges will be at your cost.

Ø The above scheme does not include replacement of condenser/evaporator coil deterioration due to site atmosphere condition or replacement of the sheet metal parts, front panel grill, control knob outer wrapper/casing, air filters and painting of any kind.

Ø For compressor replacement, you have to provide Xerox copy of the purchase invoice.

We are offering this scheme for your air-conditioners from 16 Oct 2017 to 15 Oct 2018.

We hereby request you to enter into this contract by signing this contract copy.

Force major clause:

We shall not be liable for any break down or non performance or delay, in carrying out any of the obligations contained in this maintenance service after including service/repairing of the unit, as a result of strike, lockout industrial / labor disturbance, Fire, accidental damage, restriction imposed by the government, any act of GOD, war, or any condition arising from circumstances beyond our control.

Service clause:

Service will be given during the working hours i.e. 10.00 am To 7.00 pm.

Payment terms & conditions:

100% advance along with duplicate service contract copy duly signed by you.

Thanking you and assuring you of our best attention at all times, we remain

Yours faithfully

For Comfort Cool Zone

Authorized Signatory



Meeba

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Shop No. 2, House No. 350, Babu Chawl, Kolivery Village, Kalina, Santacruz (E), Mumbai - 400 098
Tel.: 022 6588 8875, E-mail : comfortcoolzone90@gmail.com



TAUFIQUE SIDDIQUI



COMFORT COOL ZONE

Mobile : 9987249892

Specialist in sales n service of Hi wa!!l, cassette, ductable, packaged, vrv and chilled water system.

Ref: CCZ/17-18/SC/02
Date: 16 October. 2017.

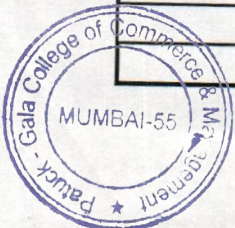
To,
PATUCK-GALA COLLEGE
PATUCK CAMPUS,100 NEHRU ROAD,
RUSTOMBA PATUCK MARG VAKOLA BRIDGE,
SANTACRUZ (E) MUMBAI-400055.

Sub- Quotation for Non-Comprehensive Annual Maintain Service Contract of Air Conditioners.

Dear Sir/Madam,

We have worked out regular maintenance service contract scheme to enable smooth and trouble free operations of your air-conditioners are as follows:-

SR NO	PARTICULAR	TON	QTY	TYPE OF AC	REMARK	AMOUNT
1	CHAIR MAN CABIN	1	1	WINDOW AC (VOLTAS)	ONLY AMC	1500
2	KNOWLEDGE CENTRE	1	1	WINDOW AC (VOLTAS)	ONLY AMC	1500
3	SERVER ROOM	1	1	WINDOW AC (VOLTAS)	ONLY AMC	1500
4	PRINCIPAL CABIN	1	1	WINDOW AC (VOLTAS)	ONLY AMC	1500
	SUB TOTAL					6000
					CGST 9%	540
					SGST 9%	540
	FINAL TOTAL AMOUNT					7080



OK
23/10/17

Terms & conditions:

- Ø The scheme covers 4 routine services & break down calls as and when necessary (Dry service 2+2 jet wash service).
- Ø Inspection of the units, performance of units, checking of electrical parts etc.
- Ø In case of repairs all spare parts are chargeable and for major repair at our workshop to & fro transportation charges will be at your cost.
- Ø The above scheme does not include replacement of condenser/evaporator coil deterioration due to site atmosphere condition or replacement of the sheet metal parts, front panel grill, control knob outer wrapper/casing, air filters and painting of any kind.
- Ø For compressor replacement, you have to provide Xerox copy of the purchase invoice.

We are offering this scheme for your air-conditioners from 16 October. 2017 to 15 October. 2018.
We hereby request you to enter into this contract by signing this contract copy.

Force major clause:

We shall not be liable for any break down or non performance or delay, in carrying out any of the obligations contained in this maintenance service after including service/repairing of the unit, as a result of strike, lockout industrial / labor disturbance. Fire, accidental damage, restriction imposed by the government, any act of GOD, war, or any condition arising from circumstances beyond our control.

Service clause:

Service will be given during the working hours i.e. 10.00 am To 7.00 pm.

Payment terms & conditions:

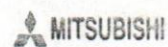
100% advance along with duplicate service contract copy duly signed by you.
* Thanking you and assuring you of our best attention at all times, we remain.

Yours faithfully

For Comfort Cool Zone



Shop No. 2, House No. 350, Babu Chawl, Kolivry Village, Kalina, Santacruz (E), Mumbai - 400 098.
Tel.: 022 6588 8875, E-mail : comfortcoolzone90@gmail.com



Meeta
I/c Principal

**Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055**



A.Y. 2

(6)

Trust

MERLIN AIRCOOL SERVICES

Servicing & Repairs of: Window A.C., Split A.C., Multi split A.C., Washing Machine, Refrigerator etc.

R. No. 2, Gasper Nivas, Kolivary, Kalina, Santacruz (E), Mumbai-400 098.
Mobile : 9322710317.

Kalina,

To

Patel Trust.

5/3/2016
AMC
2016-2017

Dear Sir,

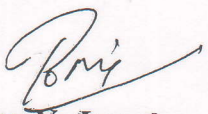
Thankyou for your enquiry regarding servicing of Air Conditioning System. We will be offering 5 services per A.C in one year at the charge of Rs. ~~one~~ (Rupees).
~~Trust mind and~~

Please note that we will be doing service of A.C only. If any spare parts required during service, same will be replaced at an extra cost.

I hope our best service will continue with you.

Thanking You,

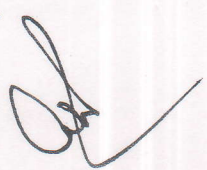
For Merlin Aircool Services


Tomy V. Joseph
Proprietor.

for the period
Feb. 2016 to Jan 2017

one A.C. @ 1200.00
3 x 1200 = 3900.00
Total @ 3900.00

2 3900
Hrup







I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

SHRADDHA ELECTRICALS

All Types of Electrical Wiring

Elect. Maintenance of Residential & Commercial Units

TURBO LAZER CLEANING & DISINFECTION OF WATER TANKS

Add: Shop No.4, L.B.S. Nagar, D'Mello Compound, Datta Mandir Road,

Vakola Bridge, Santacruz (East), Mumbai-400 055

Email: shraddhaelectricals@gmail.com ♦ 9819557356 / 8850654865

Date: 26/8/2020

To,

Hon. Secretary/ Manager,

Patuck Gala Collage

Vakola Bridge

Santacruz (E)

Kind Attn: _____

Sub: **WATER TANK CLEANING & DISINFECTING SERVICE**

Dear Sir,

As per Telephone enquiry, you had with us, we are please to quote for our services as follows

1) Under Ground Qty. 1 NO. Rs. _____

2) Overhead tank Qty. 13 NO. Rs. _____

3) Borewell tank Qty. _____ Rs. _____

4) Tank cover painting Qty. _____ .Rs. _____

Water cooler 2 NO One Time Cleaning Service Cost Rs. _____

cleaning date. ① 28/8/2020 ② 29/12/20
③ 30/3/2021 ④ 30/7/2021

Annual Contract for Two / Three / Four Services Rs. 32,000/-

PROCEDURE & STEPS OF JOB: With High Pressure Hydro-Dynamic Water Jet Cleaning Machine, Clean DIRT, SLURRY, FUNGUS, AEGAE and DISINFECTION of Entire Internal Tanks. However, we would like to specify in more details the nature of the job of our services with required chemicals with following process.

- 1) Dewatering the entire water tank with Submersible Pump.
- 2) Jet Machine Cleaning with the ranging 125 has pressure thoroughly.
- 3) Anti-Bacterial Treatment with safe solution spray.
- 4) Ultra Violet Treatment after cleaning after cleaning entire Tank.
- 5) Tank cover painting.

Please feel free to call us now, for quarries if any or write us, for 100% Guaranteed Cleaning & Disinfecting the entire tank, also to solve your leakage problem of your tank. Thanking you and assuring your of our best services at all the times.

Yours faithfully,

For **SHRADDHA ELECTRICALS**

Shy
Authorised Signatory
(Mr. Sunil S. Ghag)

This Costs very very less to stay Healthy.

OK
Meete
I/c Principal

Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055



SHRADDHA ELECTRICALS

All Types of Electrical Wiring

Elect. Maintenance of Residential & Commercial Units.

TURBO LAZER CLEANING & DISINFECTION OF WATER TANKS

Add : Shop No.4, L.B.S. Nagar, D'mello Compound, Datta Mandir Road,
Vakola Bridge, Santacruz (E), Mumbai - 400 055. Email : shraddhaelectricals@gmail.com
Phone No. 9819557356, 9869952563

Quotation No. CWTC /

Date : 1-3-19

To,
Hon. Secretary / Manager,
Patuck Gala College
Vakola Bridge
Santacruz (E)
Kind Attn : _____

SUB : WATER TANK CLEANING & DISINFECTING SERVICE

Dear Sir,

As per Telephonic enquiry, you had with us, We are please to quote for our services as follow.

- 1) Under Ground Qty. 1 No. Rs. _____
2) Overhead tank Qty. 13 No. Rs. _____
3) Borewell tank Qty. _____ Rs. _____
4) Tank cover painting Qty. _____ Rs. _____

March-19
June-19
Sept-19
Feb-20

One Time Cleaning Service Cost : Rs. _____/=

Annual Contract for Two / Three / Four Services Rs. 28000/- = [March-19 - March-20]

PROCEDURE & STEPS OF JOB : With High Pressure Hydro-Dynamic Water Jet Cleaning Machine, Clean DIRT, SLURRY, FUNGUS, AEGAE and DISINFECTION of Entire Internal Tanks. However we would like to specify in more details the nature of the job of our services with required chemicals with following process.

- 1) De watering the entire water tank with Submersible Pump
- 2) Jet Machine Cleaning with the ranging 125 bar pressure thoroughly.
- 3) Anti - Bacterial Treatment with safe solution spray.
- 4) Ultra Violet Treatment after cleaning after cleaning entire Tank.
- 5) Tank cover painting.

Please feel free to call us now, for quarries if any or write us, for 100 % Guaranteed Cleaning & Disinfecting the entire tank, also to solve your leakage problem of your tank. Thanking your and assuring you of our best services at all the times



This Coasts very very less to stay Healthy.

Meeta
I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Your Faithfully
For SHRADDHA ELECTRICALS

Sunil S. Ghag
Authorised Signatory
(Mr. Sunil S. Ghag)

SHRADDHA ELECTRICALS

All Types of Electrical Wiring

Elect. Maintenance of Residential & Commercial Units.

TURBO LAZER CLEANING & DISINFECTION OF WATER TANKS

Add : Shop No.4, L.B.S. Nagar, D'mello Compound, Datta Mandir Road,
Vakola Bridge, Santacruz (E), Mumbai - 400 055. Email : shraddhaelectricals@gmail.com
Phone No. 9819557356, 9869952563

Quotation No. CWTC /

Date : 13/12/2017

To,
Hon. Secretary / Manager,
Patuck Gala College
Vakola, Santacruz

from 1-1-18 to 31-12-18

March - 18
June - 18
Nov - 18

Kind Attn : _____

SUB : WATER TANK CLEANING & DISINFECTING SERVICE

Dear Sir,

As per Telephonic enquiry, you had with us, We are please to quote for our services as follow.

- 1) Under Ground Qty. 7 No. Rs. _____
2) Overhead tank Qty. 7 No. Rs. _____
3) Borewell tank Qty. _____ Rs. _____
4) Tank cover painting Qty. _____ Rs. _____

NOV

One Time Cleaning Service Cost : Rs. _____ /=

Rs. 30,000/-

Annual Contract for Two / Three / Four Services Rs. 33,000/- /=

16/12/17

PROCEDURE & STEPS OF JOB : With High Pressure Hydro-Dynamic Water Jet Cleaning Machine, Clean DIRT, SLURRY, FUNGUS, AEGAE and DISINFECTION of Entire Internal Tanks. However we would like to specify in more details the nature of the job of our services with required chemicals with following process.

- 1) De watering the entire water tank with Submersible Pump
- 2) Jet Machine Cleaning with the ranging 125 bar pressure thoroughly.
- 3) Anti - Bacterial Treatment with safe solution spray.
- 4) Ultra Violet Treatment after cleaning after cleaning entire Tank.
- 5) Tank cover painting.

Please feel free to call us now, for quarries if any or write us, for 100 % Guaranteed Cleaning & Disinfecting the entire tank, also to solve your leakage problem of your tank. Thanking your and assuring you of our best services at all the times



This Coasts very very less to stay Healthy.

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Your Faithfully
For SHRADDHA ELECTRICALS

Authorised Signatory
(Mr. Sunil S. Ghag)

ACE HYGIENE PRODUCTS PVT. LTD.

307, A2 Shah & Nahar, Lower Parel, Mumbai 400 013.
 Tel. No. (+91-22) 61840909
 e-mail: service@alfauv.com



ANNUAL MAINTENANCE CONTRACT

New Generation Water Purifiers

Equipment No. <u>456277</u> <u>447306</u>	Customer I.D.	Annual Maintenance Contract No. D	71057
Name: <u>Pathale Gala College of management</u>		Model No. & Mtrl. Grp.	<u>3703/0158</u>
Address: <u>Pathale Campus, Valvle Bridge, Santacruz (E)</u>		Unit Serial No.	-----
Telephone No/s.	<u>8975935368</u>	Invoice No.	-----
Active Email Id.:	<u>Santacruz (E)</u>	AMC Product	<u>ATW001C02</u>
		Contract Period	<u>15/01/21 To 14/01/2022</u>
		Contract form given date	<u>15/01/2021</u>

Under this contract, **ACE HYGIENE PRODUCTS PVT. LTD.** (herein after referred to as "The Company") undertakes for services to be provided under this contract shall be Rs. 2300 /- per annum. 2300 x 2 = 4600/-

Two unit per unit 2300

4600/-

I: SERVICES COVERED BY THE ANNUAL MAINTENANCE CONTRACT

- Two Four six Twelve periodical preventive maintenance service visits during the period of contract mentioned above wherein the water purifier will be thoroughly checked, cleaned and serviced.
- Any additional visit during the contract period in the event of any break-downs/malfunctioning of the equipment.
- The Company shall provide the said services during its normal working hours between 9AM.to 5.30 PM.on regular working days from Monday to Saturday excluding Sunday's and holiday's observed by the Company.
- Free replacement of 1 No. Dual filter cartridge (Combo) during the service contract period against worn out parts for all the models.
- Free replacement of 1 no. pre-filter candle (10 inches) during the service contract period against worn out parts for Commercial Models (C-400 & C-600).
- Free replacement of worn-out exhausted parts, including ultraviolet lamp once if needed with new/serviceable spares during the periodical servicing or break-down visits for Ewater, C-120 & Platina, Sparkle, Pure Flow units.
- Free replacement of worn-out exhausted parts, excluding ultraviolet lamp with new/serviceable spares during the periodical servicing or break-down attention visits for C-240, C-400, C-500, C-600, E-500 & E-500DX units.
- Under comprehensive contract for RO Countertop & under Sink Units during the periodical visits for servicing or break-down calls free replacement of worn-out exhausted parts, including sediment and carbon filters once per annum with new/serviceable spares including RO membrane, excluding Hydro static tank will be applicable. (For non comprehensive contract the RO Membrane and Hydro static Tank are not covered)

CUSTOMER'S ACCEPTANCE

We agree to the terms and conditions of the contract & Enclose herewith the signed copy of the contract Along with

Rs(Cash) _____
 Currency Note Nos. _____

Or Cheque 4600/-
 Cheque No. _____
 Towards the Contract.

Signed by the customer along with official seal

ALFAA - EXCELLENCE IN SERVICE

For ACE HYGIENE PRODUCTS PVT. LTD.

15/1/2021
 Authorised Signatory

Tech. Name: Ravindra Kulkarni

Tech. Code: 6200



19-20

ACE HYGIENE PRODUCTS PVT. LTD.

307, A2 Shah & Nahar, Lower Parel, Mumbai 400 013.
Tel. No. (+91-22) 61840909
E-mail: service@affauv.com

Quotation
9321005324 (Ravindra)



New Generation Water Purifiers

ANNUAL MAINTENANCE CONTRACT

Equipment No. <u>447306</u> <u>456227</u>	Customer I.D.	Annual Maintenance Contract No. D <u>38105</u>
Name: <u>Pathan Gala College</u>	Address: <u>or management</u>	Model No. & Mtrl. Grp. <u>370320158</u>
Telephone No/s: <u>13142, Valsad</u>	Active Email Id: <u>Santacruz (E)</u>	Unit Serial No. _____
		Invoice No. _____
		AMC Product <u>Disinfection</u>
		Contract Period <u>10/08/19 to 09/08/2020</u>
		Contract form given date <u>10/08/2019</u>

Under this contract, ACE HYGIENE PRODUCTS PVT. LTD. (herein after referred to as "The Company") undertakes for services to be provided under this contract shall be Rs. 4 month service contract 1- per annum. 12 month service contract
 $2250 \times 2 = 4500 \text{ only}$ $3850 \times 2 = 7700 \text{ only}$

SERVICES COVERED BY THE ANNUAL MAINTENANCE CONTRACT

- Two Four six Twelve periodical preventive maintenance service visits during the period of contract mentioned above wherein the water purifier will be thoroughly checked, cleaned and serviced.
- Any additional visit during the contract period in the event of any break-downs/mafunctioning of the equipment.
- The Company shall provide the said services during its normal working hours between 9AM.to 5.30 PM.on regular working days from Monday to Saturday excluding Sunday's and holiday's observed by the Company.
- Free replacement of 1 No. Dual filter cartridge (Combo) during the service contract period against worn out parts for all the models.
- Free replacement of 1 no. pre-filter candle (10 inches) during the service contract period against worn out parts for Commercial Models (C-400 & C-600).
- Free replacement of worn-out exhausted parts, including ultraviolet lamp once if needed with new/serviceable spares during the periodical servicing or break-down visits for Ewater, C-120 & Platina, Sparkle, Pure Flow units.
- Free replacement of worn-out exhausted parts, excluding ultraviolet lamp with new/serviceable spares during the periodical servicing or break-down attention visits for C-240, C-400, C-500, C-600, E-500 & E-500DX units.
- Under comprehensive contract for RO Countertop & under Sink Units during the periodical visits for servicing or break-down calls free replacement of worn-out exhausted parts, including sediment and carbon filters once per annum with new/serviceable spares including RO membrane, excluding Hydro static tank will be applicable. (For non comprehensive contract the RO Membrane and Hydro static Tank are not covered)

CUSTOMER'S ACCEPTANCE

We agree to the terms and conditions of the contract & Enclose herewith the signed copy of the contract Along with

Rs(Cash) _____
Currency Note Nos. _____

Or Cheque _____
Cheque No. _____

Towards the Contract.

To, The Chairman,
I propose Rs. 4500/- AMC Fee
Signed by the customer along with official seal
18/11/19

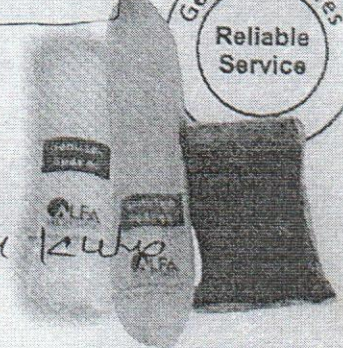
ALFAA - EXCELLENCE IN SERVICE

For ACE HYGIENE PRODUCTS PVT. LTD.

Authorised Signatory


Tech. Name: Ravindra Kulkarni

Tech. Code: 82007



I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

GST INVOICE

PACE ENTERPRISE 1, Triveni Building, Lalalajpatrai road, Bhavi motors lane, Vile Parle (West), Mumbai – 400056. Tel.: 26127172. E-mail pace.bluestar@gmail.com Website: www.paceenterprise.in		Invoice No. 383/18-19	Dated 8th August'18			
		Delivery Note	Mode/Terms of Payment Immediate			
		Supplier's Ref. Mr. Sunil Gherwada	Other Reference(s) Mr. Sagar Awalkar			
		Buyer's Order No. Verbal	Dated 7th August'18			
Company's GST no.: 27AEXPG6755K1ZN		Dispatch Document No. 383/18-19	Dated 8th August'18			
Customer Details:		Dispatch Through Tempo	Destination Santacruz			
Billing Address	Shipping Address	Terms Of Delivery Santacruz				
Patuck Gala College of Commerce & Management Patuck Campus, Rustomba Patuck marg, 100, Nehru road, near Vakola Bridge, Santacruz(E),Mumbai-400055. Tel.: 8975935368.	Patuck Gala College of Commerce & Management Patuck Campus, Rustomba Patuck marg, 100, Nehru road, near Vakola Bridge, Santacruz(E),Mumbai-400055. Tel.: 8975935368.					
Customers GST no.: 27AAATP3081C1ZT						
Description of Goods	HSN Code	Quantity	Units	Rate	Amount	
Alfa Water Purifier Model : C-200R1 Sr. no.: 447306/2723 456277/2850 <i>and 3rd floor lobby } College building 4th floor lobby }</i>	84212110	2nos.	pc.	6,186.44	12,372.88	
		2nos.		Basic Value	12,372.88	
					Central Tax (CGST) @ 9%	1,113.56
					State Tax (SGST) @ 9%	1,113.56
					Rounded off	-
					Total	14,600.00
Amount Chargeable (in words) Rs. Fourteen Thousand Six Hundred Only.						
E. & O.E.						
Terms: • Penalty will be Charged@ Rs.500/-Against ChequeDishonour. • Goods supplied to Order will not be accepted back. • Interest @ of 24% per annum will be charged on Bills remaining unpaid one week after the Due date.		<i>Ok Meeta 10/8/18</i> For Pace Enterprise  Authorized Signatory				

This is a Computer Generated Invoice



Meeta
I/c Principal
 Patuck - Gala College of
 Commerce & Management
 Santacruz (E), Mumbai-400 055

water purifier.

2017-18

ACE TECHNOLOGIES

77, Shah & Nahar A2, Lower Parel, Mumbai 400 013
Tel No (+91-22) 6184 0909
E-mail: service@alfavv.com



ANNUAL MAINTENANCE CONTRACT

New Generation Water Purifiers

Equipment No. <u>236022</u> <u>236019</u>	Customer ID	Annual Maintenance Contract No. B	05198
Name: <u>Pathan Polytechnic Trust</u>		Model No. & Mtrl. Grp.	<u>3A0310135</u>
Address: <u>Conage</u> <u>3rd & 4th Flr, Pathan Complex</u> <u>Nehru Rd. Vardola</u>		Unit Serial No.	
Telephone No/s.: <u>Sal-95</u>		Invoice No.	<u>P00001201</u>
Active Email ID: <u>9869287503</u>		AMC Product	
		Contract Period	<u>11/12/17 to 30/11/2018</u>
		Contract form given date	<u>6/11/2017</u>

Under this contract, ACE TECHNOLOGIES (herein after referred to as "The Company") undertakes for services to be provided under this contract shall be Rs. 11496/- per annum. 8 Combo Care water

$7400 + 4096 = 11496$

$512 \times 8 = 4096$

- 1: SERVICES COVERED BY THE ANNUAL MAINTENANCE CONTRACT** par unit 4 Combo Care
- Two Four Six Twelve Periodical preventive maintenance service visits during the period of contract mentioned above wherein the water purifier will be thoroughly checked, cleaned and serviced.
 - Any additional visit during the contract period in the event of any break-downs/malfunctioning of the equipment.
 - The Company shall provide the said services during its normal working hours between 9.00 AM. to 5.30 PM. on regular working days from Monday to Saturday excluding Sunday's and holiday's observed by the Company.
 - Free replacement of 1 No. Dual filter cartridge (Combo) during the service contract period against worn out parts for all the models.
 - Free replacement of 1 No. Pre-filter candle (10 inches) during the service contract period against worn out parts for Commercial Models (C-400 & C-600).
 - Free replacement of worn-out exhausted parts, including ultraviolet lamp once if needed with new/serviceable spares during the periodical servicing or break-down visits for Ewater, C-120 & Platina, Sparkle, Pure Flow units.
 - Free replacement of worn-out exhausted parts, excluding ultraviolet lamp with new/serviceable spares during the periodical servicing or break-down attention visits for C-240, C-400, C-500, C-600, E-500 & E-500DX units.
 - Under comprehensive contract for RO Countertop & under Sink Units during the periodical visits for servicing or break-down calls free replacement of worn-out exhausted parts, including sediment and carbon filters once per annum with new/serviceable spares including RO membrane if needed, excluding Hydro static tank will be applicable. (For non comprehensive contract the RO Membrane and Hydro static Tank are not covered).

CUSTOMER'S ACCEPTANCE

We agree to the terms and conditions of the contract & Enclose herewith the signed copy of the contract Along with
Rs.(Cash) _____
Currency Note Nos. _____

Or Cheque _____
Cheque No. _____
Towards the Contract

anatal

(Signed by customer along with official seal)
Date: _____

For ACE TECHNOLOGIES

[Signature]
Authorized Signatory

Tech. Name Poojita Kulkarni

Tech. Code P00001



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I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400-055

**PATUCK POLYTECHNIC TRUST
PREVENTIVE MAINTENANCE CHECKLIST**

Title:	Desktop/UPS/Projector etc.	Maintenance	Frequency : Quaterly
PC:	PC-170	Serial No.: W203 Comp. Lab.	
Location	College Bldg/School/Workshop	Class/OfficeRoom No:	
Tech:	Jitesh.P.	Date: 18 th Nov 2024	

Item #	Task	Description	OK	Repair	N/A
1.	System Boot	Boot system from a cold start. Monitor for errors and speed of entire boot process.	✓		
2.	System Log-in	Monitor for Errors. Monitor login script.	✓		
3.	Network Settings	Verify the Following:	✓		
		TCP/IP and/or IPX Settings are Correct	✓		
		Domain Name	✓		
		Security Settings	✓		
		Client Configurations	✓		
		Computer Name	✓		
4.	Computer Hardware Settings	Verify Device Manager settings	✓		
		BIOS up-to-date	✓		
		Hard Disk	✓		
		DVD or CD/RW-drive firmware up-to-date	✓		
		Memory is O.K	✓		
5.	Browser/Proxy Settings	For Laptop: battery run-time is norm	✓		
6.	Browser/Proxy Settings	Verify proper settings and operation	✓		
7.	Operating System	Patch up-to-date	✓		
8.	Proper Software loads	Required software is installed and operating	✓		
8.	Viruses, and malware	Anti-virus installed	✓		
		Virus scan done	✓		
9.	Clearance	Unused software removed	✓		
		Temporary files removed	✓		
		Recycle Bin and caches emptied	✓		
		Periphery devices clean	✓		
10.	Interiors, and cleaning	Dust removed	✓		
		No loose parts	✓		
		Airflow is O.K.	✓		
		Cables unplugged and re-plugged	✓		
		Fans are operating	✓		
11.	Peripheral devices	Mouse	✓		
		Keyboard	✓		
		Monitor	✓		
		UPS	✓		
		Printer	X		
		USB	✓		
		Telephone extension /Fax	X		

Note: To be filled by all technicians attending to IT equipment.

User Name: Riddi Parab
RParab

Engineer's Name: Jitesh. Patil
Jitesh



**I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055**

**PATUCK POLYTECHNIC TRUST
PREVENTIVE MAINTENANCE CHECKLIST**

Title:	Desktop/UPS/Projector etc.Maintenance		Frequency : Monthly
PC:	PC-316	Serial No.:	W203
Location	College Bldg/School/Workshop	Class Room No:	
Tech:		Date:	Dec 20 20

Item #	Task	Description	OK	Repair	N/A
1.	System Boot	Boot system from a cold start. Monitor for errors and speed of entire boot process.	✓		
2.	System Log-in	Monitor for Errors. Monitor login script.	✓		
3.	Network Settings	Verify the Following:	✓		
		TCP/IP and/or IPX Settings are Correct	✓		
		Domain Name	✓		
		Security Settings	✓		
		Client Configurations	✓		
4.	Computer Hardware Settings	Computer Name	✓		
		Verify Device Manager settings	✓		
		BIOS up-to-date	✓		
		Hard Disk	✓		
		DVD or CD/RW-drive firmware up-to-date	NA		
		Memory is O.K	✓		
5.	Browser/Proxy Settings	For Laptop: battery run-time is norm	NA		
6.	Operating System	Verify proper settings and operation	✓		
7.	Proper Software loads	Patch up-to-date	✓		
8.	Viruses, and malware	Required software is installed and operating	✓		
		Anti-virus installed	✓		
9.	Clearance	Virus scan done	✓		
		Unused software removed	✓		
		Temporary files removed	✓		
		Recycle Bin and caches emptied	✓		
		Periphery devices clean	✓		
10.	Interiors, and cleaning	Dust removed	✓		
		No loose parts	✓		
		Airflow is O.K.	✓		
		Cables unplugged and re-plugged	✓		
		Fans are operating	✓		
11.	Peripheral devices	Mouse	✓		
		Keyboard	✓		
		Monitor	✓		
		UPS	NA		
		Printer	NA		
		USB	✓		
		Telephone extension /Fax	NA		

Note: To be filled by all technicians attending to ICT equipment.

Branch Manager:



Engineer's Name:

Telesh

Sign & Stamp:

**PATUCK POLYTECHNIC TRUST
PREVENTIVE MAINTENANCE CHECKLIST**

Title:	Desktop/UPS/Projector etc.	Maintenance	Frequency : Monthly
PC:		Serial No.:	
Location	College Bldg/School/Workshop	Class/Office Room No: Degree office.	PC-1
Tech:	Sumit	Date: Meeta Miss.	2019

Item #	Task	Description	OK	Repair	N/A
1.	System Boot	Boot system from a cold start. Monitor for errors and speed of entire boot process.	✓		
2.	System Log-in	Monitor for Errors. Monitor login script.	✓		
3.	Network Settings	Verify the Following:	✓		
		TCP/IP and/or IPX Settings are Correct	✓		
		Domain Name	✓		
		Security Settings	✓		
		Client Configurations	✓		
4.	Computer Hardware Settings	Computer Name	✓		
		Verify Device Manager settings	✓		
		BIOS up-to-date	✓		
		Hard Disk	✓		
		DVD or CD/RW-drive firmware up-to-date	✓		
5.	Browser/Proxy Settings	Memory is O.K	✓		
6.	Operating System	For Laptop: battery run-time is norm	NA		
7.	Proper Software loads	Verify proper settings and operation	✓		
8.	Viruses, and malware	Patch up-to-date	✓		
9.	Clearance	Required software is installed and operating	✓		
		Anti-virus installed	✓		
		Virus scan done	✓		
		Unused software removed	✓		
10.	Interiors, and cleaning	Temporary files removed	✓		
		Recycle Bin and caches emptied	✓		
		Periphery devices clean	✓		
		Dust removed	✓		
11.	Peripheral devices	No loose parts	✓		
		Airflow is O.K.	✓		
		Cables unplugged and re-plugged	✓		
		Fans are operating	✓		
		Mouse	✓		
		Keyboard	✓		
		Monitor	✓		
UPS	NA				
Printer	✓				
		USB	NA		
		Telephone extension /Fax	NA		

Note: To be filled by all technicians attending to IT equipment.

User Name:	Degree office - PC-1	Meeta Miss.	Engineer's Name:	Sumit Rai
Sign & Stamp:				

PATUCK POLYTECHNIC TRUST PREVENTIVE MAINTENANCE CHECKLIST

Title:	Desktop/UPS/Projector etc.Maintenance	Frequency : Monthly
PC:	1	Serial No.:
Location	College Bldg/School/Workshop	Class Room No: 1 / 192.168.0.170
Tech:	Anil Gaud	Date: June 20/18

Item #	Task	Description	OK	Repair	N/A
1.	System Boot	Boot system from a cold start. Monitor for errors and speed of entire boot process.	✓		
2.	System Log-in	Monitor for Errors. Monitor login script.	✓		
3.	Network Settings	Verify the Following:	✓		
		TCP/IP and/or IPX Settings are Correct	✓		
		Domain Name	✓		
		Security Settings	✓		
		Client Configurations	✓		
4.	Computer Hardware Settings	Computer Name	✓		
		Verify Device Manager settings	✓		
		BIOS up-to-date	✓		
		Hard Disk	✓		
		DVD or CD/RW-drive firmware up-to-date	NA		
5.	Browser/Proxy Settings	Memory is O.K.	✓		
6.	Operating System	For Laptop: battery run-time is norm	NA		
7.	Proper Software loads	Verify proper settings and operation	✓		
8.	Viruses, and malware	Patch up-to-date	✓		
9.	Clearance	Required software is installed and operating	✓		
		Anti-virus installed	✓		
		Virus scan done	✓		
		Unused software removed	✓		
		Temporary files removed	✓		
10.	Interiors, and cleaning	Recycle Bin and caches emptied	✓		
		Periphery devices clean	✓		
		Dust removed	✓		
		No loose parts	✓		
		Airflow is O.K.	✓		
11.	Peripheral devices	Cables unplugged and re-plugged	✓		
		Fans are operating	✓		
		Mouse	✓		
		Keyboard	✓		
		Monitor	✓		
		UPS	NA		
		Printer	NA		
USB	✓				
		Telephone extension /Fax	NA		

Note: To be filled by all technicians attending to ICT equipment.

Branch Manager:



Sign & Stamp:

Mees

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055

Engineer's Name:

Anil
20/06/18

Remarks: .. working ..