



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

ANNUAL E-GOVERNANCE REPORT FOR THE AY: 2020-21

Students Administration and Support

MKCL software is used for students' admission to be conducted online. Students fill up their admission form online and accordingly merit list is prepared. All the details of the students' fee collection is maintained in Tally ERP software. The students General Register (GR), Transfer Certificate, Leaving Certificate and Bonafide Certificate continued to be generated with Aspire Module of Tally ERP.

The students' attendance is taken with the application of google classroom.

Like every year, even during this AY, the students' feedback on curriculum delivery and the student satisfaction survey is conducted online. The IQAC then initiates the analysis of feedback and prepares the reports on the same.

The College continues to use bulk SMS for communicating with students and parents which was subscribed in the previous AY. The College get an approval of new subscription since the numbers had exhausted.

The students are continued to be provided with the online scholarship facility through:

- (1) Aaple Sarkar DBT (Direct Benefit Transfer) as provided by the state government.
- (2) National Scholarship Portal – this is for Minority students

Library Automation

During this AY, the Library Advisory Committee suggested the Library staff members to undergo further online training on usage of all the library modules of iSLIM software. These training sessions were recorded for future reference. Almost all the features of the software are operational.

Patuck Domain e-mail ids

The IT support team has created official college e-mail ids for all First-Year students. Thus, all the students of the College have their official College e-mail id, from where they can log in their lectures, and google classroom. They use the e-mail id for all College communication.

Staff Attendance

The staff attendance is continued to be taken with biometric mechanism when they come to the campus. During the option of work from home, the staff members maintain a Daily Work Report spreadsheet to record their tasks performed.

Tally ERP 9

College continues to use Tally ERP 9 for Accounts and Finance purposes.



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

E-waste Management

The College collaborated with IDF for picking up e-waste of the College with the help of an agency – called E-Incarnation Recycling Pvt. Ltd. The IT support team is appointed to look into e-waste management of the campus. This AY, once the pickup arranged and 99 items of e-waste were disposed. The College has received one e-waste certificate during this AY.

Internet Facility

During this AY, the IT support team, with the approval of the Management, enhanced the internet speed of the campus from 40 Mbps to 60 Mbps. The services of internet are continued to be provided from Tikona Infinet Limited.

Mr. Adil Patuck
Chairman

Dr. Meeta Pathade
I/C Principal

I/c Principal

**Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055**





Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

ANNUAL E-GOVERNANCE REPORT FOR THE AY: 2019-20

Students Administration and Support

MKCL software is used for students' admission to be conducted online. Students fill up their admission form online and accordingly merit list is prepared. All the details of the students' fee collection is maintained in Tally ERP software. The students General Register (GR) was created with the help of Aspire module of Tally ERP. The office continued to use this module for generation of Transfer Certificate, Leaving Certificate and Bonafide Certificate of the students.

The College continued to take students attendance with RIFD technology and generate attendance reports with the help of the software.

Like every year, even during this AY, the students' feedback on curriculum delivery and the student satisfaction survey is conducted online. The IQAC then initiates the analysis of feedback and prepares the reports on the same.

The College continued the usage of bulk SMS to communicate with students, parents and alumni regarding any important information and notices.

The students are continued to be provided with the online scholarship facility through:

- (1) Aaple Sarkar DBT (Direct Benefit Transfer) as provided by the state government.
- (2) National Scholarship Portal – this is for Minority students

Library Automation

During this AY, the Library Advisory Committee suggested to procure library software for library automation. The Library staff members underwent online training on usage of all the library modules of iSLIM software.

Patuck Domain e-mail ids

The IT support team has created official college e-mail ids for all First-Year students. Thus, all the students of the College have their official College e-mail id, from where they can log in their lectures, and google classroom. They use the e-mail id for all College communication.

Staff Attendance

The staff members use biometric attendance to mark their attendance to the campus. This attendance record also helps us to generate leave records.

Exam Online Screen Marking (OSM)

The College has the necessary set up for Central Assessment Programme (CAP) OSM. The support of this software is provided by University of Mumbai. Our Examination Committee monitors the OSM system at the College. Helpline numbers are provided for any assessment related queries to the University. This was used during the I Term of the AY. During the II Term, the College was under lockdown due to the pandemic of COVID-19.



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

Tally ERP 9

College continues to use Tally ERP 9 for Accounts and Finance purposes.

E-waste Management

The College continued its collaboration with IDF for picking up e-waste of the College with the help of an agency – called E-Incarnation Recycling Pvt. Ltd. This AY, three times the pickup arranged and a total of 377 items of e-waste were disposed. The College has received three e-waste certificates during this AY.

Internet Facility

During this AY, the IT support team, with the approval of the Management, changed the service provider from Nexgen Internet Solutions to Tikona Infinet Limited. Two internet connections were installed: one connection for solar panels and examination room (10 Mbps) and the other one for all other sections (40 Mbps). This shift of service provider was important because the internet service provided by Nexgen Internet Solutions was unsatisfactory and sometimes the down time was high.

Mr. Adil Patuck
Chairman



Dr. Meeta Pathade
I/C Principal

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

ANNUAL E-GOVERNANCE REPORT FOR THE AY: 2018-19

Students Admission and Fee Collection

MKCL software is used for students' admission to be conducted online. Students fill up their admission form online and accordingly merit list is prepared. All the details of the students' fee collection is maintained in Tally ERP software. The College started generating Transfer Certificate, Leaving Certificate and Bonafide Certificate with the help of Aspire Module of Tally ERP.

The College continues to take students attendance with RIFD technology and generate attendance reports with the help of the software.

Like every year, even during this AY, the students' feedback on curriculum delivery and also, this AY, student satisfaction survey was conducted online. The IQAC then initiates the analysis of feedback and prepares the reports on the same.

The College continued the usage of bulk SMS to communicate with students, parents and alumni regarding any important information and notices.

The students are continued to be provided with the online scholarship facility through:

- (1) Aaple Sarkar DBT (Direct Benefit Transfer) as provided by the state government. This scholarship was previously called as e-scholarship. However, the benefit to the students remain the same.
- (2) National Scholarship Portal – this is for Minority students

Patuck Domain e-mail ids

The IT support team had initiated to create official college e-mail ids for all students during this AY. Thus, all the students of the College have their official College e-mail id, from where they can log in their google classrooms.

Staff Attendance

The staff members use biometric attendance to mark their attendance to the campus. This attendance record also helps us to generate leave records.

Exam Online Screen Marking (OSM)

The University of Mumbai has initiated TY exam papers to be assessed through OSM from the previous AY. During this AY, the Examination Committee, with the approval of the Principal and the Management, installed the set up for Central Assessment Programme (CAP) OSM. The support of this software is provided by University of Mumbai. Our Examination Committee monitors the OSM system at the College.

Tally ERP 9

College continues to use Tally ERP 9 for Accounts and Finance purposes.



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

E-waste Management

The College collaborated with IDF for picking up e-waste of the College with the help of an agency – called E-Incarnation Recycling Pvt. Ltd. The IT support team is appointed to look into e-waste management of the campus. This AY, three times the pickup arranged and a total of 278 items of e-waste were disposed. The College has received three e-waste certificates during this AY.

Internet Facility

The internet connection is provided to the staff computers and students computer labs.

The Internet service was provided by Nexgen Internet Solutions - 2 connections. The other connection was provided by Hathway Cable & Datacom Limited which was for 50 Mbps.

During this AY, Reliance Jio Infocomm Limited installed free Wi-Fi connection to students for usage upto 32 MB.

Mr. Adil Patuck
Chairman



Dr. Meeta Pathade
I/C Principal

I/c Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

ANNUAL E-GOVERNANCE REPORT FOR THE AY: 2017-18

Students Admission and Fee Collection

MKCL software is used for students' admission to be conducted online. Students fill up their admission form online and accordingly merit list is prepared. All the details of the students' fee collection is maintained in Tally ERP software.

The College adopted a new software take students attendance with RIFD technology. This can help to generate attendance reports of the students. This system was initiated from the II Term of the academic year.

Like previous year, even during this AY, the students' feedback on curriculum delivery was conducted online. The IQAC then initiates the analysis of feedback and prepares the reports on the same.

The College subscribed for bulk SMS service from KAP Computer Solutions Pvt. Ltd. Twice during the AY. This service is used to communicate with students, parents and alumni regarding any important information and notices.

The students are continued to be provided with the online scholarship facility through:

- (1) E-scholarship. This scholarship was given by the state government.
- (2) National Scholarship Portal – this is for Minority students

Staff Attendance

The staff members use biometric attendance to mark their attendance to the campus. This attendance record also helps us to generate staff leave records.

Tally ERP 9

College continues to use Tally ERP 9 for Accounts and Finance purposes.

Internet Facility

There is no change in internet facility to staff and students.

The Internet service was provided by Nexgen Internet Solutions - 2 connections. The other connection was provided by Hathway Cable & Datacom Limited which were for 50 Mbps.

Mr. Adil Patuck
Chairman



D. Meera Pathad
I/C Principal
Patuck - Gala College of
Commerce & Management
Santacruz (E), Mumbai-400 055



Patuck Polytechnic Trust's (Estd. 1932)

PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT

(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)

Re-accredited with B++ grade by NAAC (2.77 CGPA)

ANNUAL E-GOVERNANCE REPORT FOR THE AY: 2016-17

Students Administration and Support

MKCL software is used for students admission to be conducted online. Students fill up their admission form online and accordingly merit list is prepared. All the details of the students fee collection is maintained in Tally ERP software.

During this AY, the students feedback on curriculum delivery was conducted online. The IQAC then initiates the analysis of feedback and prepares the reports on the same.

The College continued the usage of bulk SMS to communicate with students, parents and alumni regarding any important information and notices.

The students are continued to be provided with the online scholarship facility through:

- (1) E-scholarship. This scholarship was given by the state government.
- (2) National Scholarship Portal – this is for Minority students

Tally ERP 9

College continues to use Tally ERP 9 for Accounts and Finance purposes.

Internet Facility

The internet connection is provided to the staff computers and students computer labs.

The Internet service was provided by Nexgen Internet Solutions - 2 connections. The other connection was provided by Hathway Cable & Datacom Limited which were for 50 Mbps.

Mr. Adil Patuck
Chairman



Dr. Meeta Pathade
I/C Principal
I/c Principal
**Patuck - Gala College of
Commerce & Management**
Santacruz (E), Mumbai-400 055