

# Standard Operating Process of Smart Class

## Systems Starting Process

- ➔ **Step 1.** Open The Trolley Lock with Key provided to all (it is common)
- ➔ **Step 2.** Start UPS by pressing Push Button (Long Press (5 Sec))
- ➔ **Step 3.** After the UPS Starts, Press the Button marked as CPU  
(After UPS and CPU has Started, please check the Mouse LED – the red light must glow, which shows that your Computer has started)
- ➔ **Step 4.** After Step 3, the Projector will Automatically start. Check the projector power button - the Red LED light must glow, that shows power is being supplied from UPS to projector, further on the Red light will turn Green which means your Projector has started.
- ➔ **Step 5.** Smart Class System is ready to use.



## Systems Shut Down Process

- ➔ **Step 1.** Shut Down the CPU from Windows Start Menu
- ➔ **Step 2.** After Step 1, Shut Down the projector manually with the help of the remote control
- Step 3.** After projector has shut down the Red light will blink for a minute.
- ➔ **Step 4.** After blinking stops, it means Projector lamp cooling process is completed. Then Press the UPS Button. Now your systems is Switched off.
- ➔ **Step 5.** Push the keyboard trolley inside the board and lock the Unit.
- ➔

## How To Take Care of Your Smart Class Systems

Keep the systems clean before using Keyboards & mouse, lock the systems properly, Before you leaving the class please check to ensure that the systems are completely switched off and locked.



*M. S. Patuck*  
I/c Principal  
Patuck - Gala College of  
Commerce & Management  
Santacruz (E), Mumbai-400 055