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Patuck Polytechnic Trust's (Estd. 1932)  
**PATUCK-GALA COLLEGE OF COMMERCE & MANAGEMENT**  
(Affiliated to University of Mumbai vide letter No. Aff/Recog/372/dt. 12-08-02)  
Re-accredited with B++ grade by NAAC (2.77 CGPA)

# **MEMORANDUM OF UNDERSTANDING ON SOFT SKILLS DEVELOPMENT ONLINE LECTURE SERIES**

**BETWEEN**

**BUSINESS EXCELLENCE INC.**

**AND**



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This Agreement is made and entered into at Mumbai, India and Naperville, IL, USA on 08<sup>th</sup> April in the year 2020, between :

**Business Excellence Inc.**

a global quality management consulting firm in operation since June 2000

And

**Patuck-Gala College of Commerce & Management**, a Unit of **Patuck Polytechnic Trust**  
a higher education institution offering graduation programs since August 2002

The aforesaid Collaborators are hereinafter referred to individually - the former as Management Expert and the later as Institute and collectively as Collaborators.

**Foreword**

Whereas, Patuck-Gala College, is in the area of Education for the past 87 years and Business Excellence Inc. is in the area of Training & Consultancy in the USA, and hence the collaborators see great scope for dissemination of knowledge in the academia.

Patuck-Gala College stands to gain from the managerial expertise of Business Excellence Inc. Dr. Manu Vora, Founder of Business Excellence Inc., is a reservoir of information and knowledge, who has gained it through practical application over the years of providing Consultancy to organizations in the USA.

Now therefore, Patuck-Gala College and **Business Excellence Inc.** have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the co-operation.

**Item 1: Object**

Both collaborators see the following benefits:

- Teachers can benefit from expert lectures focus on soft skills development from an industry perspective
- New and emerging terminologies and knowledge in the area of Management Studies can be imparted to the Teachers
- Lectures of such kind can improve the teaching effectiveness
- Literature got through the lectures can also help disseminate the knowledge to students.



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## Item 2: Agreement

Patuck-Gala College and **Business Excellence Inc.** agree to have a series of Expert Online Lectures spanning over 6 – 7 weeks in an Academic Year, by having one lecture a week, on a mutually agreed upon day of the week.

## Item 3: Validity

The Collaborators agree that the Memorandum shall remain in force for a period of One year commencing from the effective date mentioned above. Collaborators may renew the collaboration, by entering and signing a renewed agreement.

## Item 4: Amendments / Modifications

This MoU may be amended or modified by a written agreement signed by the Signatories of both Collaborators of this MoU.

### SIGNED, SEALED AND DELIVERED

by the within named **Patuck-Gala College**  
through its Authorised Signatory

Dr. Meeta Pathade

I/c Principal

*Meeta*  
Estd. 1932

### SIGNED, SEALED AND DELIVERED

by the within named **Business Excellence Inc.**  
through its Authorized Signatory

Dr. Manu Vora

Chairman & President

*Manu K. Vora*

# Patuck–Gala College of Commerce & Management

## REPORT OF MoU WITH BUSINESS EXCELLENCE INC

Academic Year: 2019-20

Name of the Department: IQAC

Name of the Activity: Soft Skills Development Online Lecture Series			
Date of MoU	Faculty In-charge	Other Faculty Members	Co-ordinator of MoU at the Collaborating Institution
April 8, 2020	Renita Vazirani	Byshi Pankar	Dr. Manu Vora Chairman & President, Business Excellence Inc.
Duration of MoU	Venue	Activities	
1 Year	Online Platform (Zoom & Google meet)	Online Lecture Series by Dr. Manu Vora on Soft Skills Development for Staff Members	

### About the MoU

Topic of the Activity	Soft Skills Development Online Lecture Series
Objectives of the MoU	<ul style="list-style-type: none"><li>To enable Teachers benefit from expert lectures from an industry proficient</li><li>To impart to the Teachers new and emerging terminologies and knowledge in the area of Management Studies</li><li>To improve the teaching effectiveness</li><li>To provide literature through the lectures which can also help disseminate the knowledge to students.</li></ul>
Methodology	<ul style="list-style-type: none"><li>Once a week, an online lecture was conducted on pre-determined topic on soft skills.</li><li>Interactive Lectures series was conducted through the online zoom an google meet platforms.</li></ul>
Outcomes of the MoU	<ul style="list-style-type: none"><li>Teachers were exposed to effective managerial concepts and practices</li><li>Ideas to better the teaching practices were obtained by the teachers</li></ul>



*Manu Vora*  
**I/c Principal**  
Patuck - Gala College of  
Commerce & Management  
Santacruz (E), Mumbai-400 055

# Patuck–Gala College of Commerce & Management


## IQAC SUMMARY REPORT

IQAC of Patuck-Gala College of Commerce & Management signed an MoU with Business Excellence Inc for conducting online lecture series on soft skills development for the staff. Dr. Manu Vora was the resource person for the online lecture series. A lecture duration of 90-minute was delivered and then the session was open for interaction. The topics of soft skills and the date of its conduct is stated as follows:


Sr. No.	Topic of the Lecture	Date of Conduct
1	Leadership Excellence	8 <sup>th</sup> May, 2020
2	Effective Decision Making	17 <sup>th</sup> May, 2020
3	Effective Time Management	24 <sup>th</sup> May, 2020
4	Effective Project Management	31 <sup>st</sup> May, 2020
5	Effective Teamwork	7 <sup>th</sup> June, 2020
6	Career Development Guidance	14 <sup>th</sup> June, 2020
7	Create Magic in the Classrooms for Students' Engagement	28 <sup>th</sup> June, 2020

All the above sessions were attended by the teaching and non-teaching staff members. Our Board Members – Mr. Adil Patuck and Mr. Yazdi Tantra were also present.

Dr. Manu Vora during his online lecture series gave a fundamental background of the concept taken each week, gave practical examples, showed some video and interacted with the participants about the topic. All the sessions were interesting indeed.

  
Mrs. Renita Vazirani  
IQAC Co-ordinator



  
Dr. Meeta Pathade  
I/c Principal  
**I/c Principal**  
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