

Academic Audit Report (2016-17 & 2017-18)

Name and Address of the College	: Patuck – Gala College of Commerce And Management, Patuck Campus, Rustomba Pattuck Marg, 100, Nehru Road, Vakola Junction, Santacruz (East), Mumbai - 400055				
Visit Date	: 29 th May 2018				
Time Spent	: 9 am to 4 pm				
Peer Team Members of Academic Audit	: 1. Dr. Parvathi Venkatesh Former Principal, Mulund College of Commerce, Mumbai 2. Dr. Rashmi Oza, Prof & Head, Department of Law, University of Mumbai				
No. of Teachers	full time Teachers	: confirmed	04	Temporary	20
	Other Teachers	: Part time	01	visiting faculty	02
	Number of Courses	: UG degree	03	PG degree	Nil
		: Diploma /Certificate	03		

College perception on Key Aspects

(restricted to 5 bullet points in each aspect)

1.	Academic Management	<ul style="list-style-type: none"> • Teaching plan prepared for every subject • Student Feedback of each teacher to gauge the parameters of teaching ability and delivery • Adherence to standards of academic provisions of University in teaching learning and evaluation • Result analysis every semester for remedial action and better performance. • Career Guidance provided on a regular basis.
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2.	Administration and Management (Supporting Mechanics)	<ul style="list-style-type: none"> • Transparency in admission process and overall operations • Finance and Accounting mechanism digitalized in Tally ERP 9 • Attendance regularity of staff and students and systematic processing of data ascertained • administrative staff training through deputation to workshops
3.	Academic Practices	<ul style="list-style-type: none"> • Smart class for all programs and practical oriented teaching • FDP regularly organized to enhance teaching effectiveness • Industrial visits and Field Trips organized for students • Guest lectures are organized to provide industry exposure • MoUs are signed with professional bodies like Maharashtra Chamber of Commerce, Sujaya Foundation, etc.
4.	Infrastructure, financial and support facilities for academic activities	<ul style="list-style-type: none"> • Efforts are on for a Green Campus • Computer facility with internet access to staff and students • Teachers are sponsored for Conferences / Seminars to increase the knowledge base • A well maintained library for effective teaching learning process. • monetary and non-monetary incentives for research
5.	Institutional Social responsibility (ISR)	<ul style="list-style-type: none"> • Well managed NSS Unit received laurels from the University • Active participation in the DLLE program of the University with the objective of 'Reaching the Unreached' • Annual Donation drive in Adopted village • Social contribution in collaborations with local police force.
6.	Functioning of IQAC	<ul style="list-style-type: none"> • IQAC formed as per the NAAC Guidelines • regular conduct of Meetings and recommendations by IQAC are considered and implemented by the Management • A minimum of four activities each year is organized by the IQAC for the staff members and students • Timely submission of AQAR as per NAAC requirement



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Peer Team Report

Observation on key aspects :- (restricted to 5 bullet points in each aspect)

1.	Academic Management	<ul style="list-style-type: none"> • Long term vision with stated Quality policy • Effective academic planning, monitoring and execution of teaching learning process • Efforts taken towards research culture among faculty and students • Feedback on teaching learning process obtained from 10% of students at random. • College on the growth path but less enrolment and high dropout rate in specific courses are matters of concern.
2.	Administration and Management (Supporting Mechanics)	<ul style="list-style-type: none"> • Supportive and visionary management • Decentralised administrative system and democratic organizational structure • established systems and procedures for maintaining and utilizing physical, academic and support facilities • Very few fully qualified faculty (04 out of total 24) • Perspective/Strategic plan and Deployment documents are available
3.	Academic Practices	<ul style="list-style-type: none"> • Disciplined academic environment with extensive use of ICT • Distribution of responsibilities through committee system. • Extensive teaching and intensive coaching through special Programmes for advanced learners and slow learners • Overall academic performance good but poor performance in certain courses at lower exams has an impact on intake • Faculty presented papers in seminars, conferences and attended orientation / refresher / short term courses, workshops etc
4.	Infrastructure, financial and support for academic activities	<ul style="list-style-type: none"> • adequate infrastructure available to support learning atmosphere • Imbalance in Library collections (text books (90%), reference books (10%), academic journals (14)) • Alumni and Parent Teacher association contribute for college development



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		<ul style="list-style-type: none"> • Facilities extended for sports, games (indoor, outdoor) etc. and cultural activities needs attention. • Around 10 % of outgoing students placed through placement cell.
5.	Institutional Social responsibility (ISR)	<ul style="list-style-type: none"> • Two units of NSS conducts large number of socially inclined programmes on cross cutting issues • Extension Activities conducted through DLLE • Staff and students are environment conscious. • Sensitization and awareness programmes competitions etc conducted by Women Development Cell in collaboration with NGO • Environment friendly campus and disaster Management plan in collaboration with BMC.
6.	Functioning of IQAC	<ul style="list-style-type: none"> • IQAC is functional and undertakes quality assurance measures. • Composition of IQAC including external experts and Management representatives must be as per norms • IQAC conducts Internal Departmental Audit and arranges workshops/ conferences etc. • Good coordination between IQAC, Departments and administration. • Feedback mechanism to be strengthened by IQAC

Overall analysis

Observation on key aspects: (restricted to 4 bullet points in each aspect)

Institutional strengths	:	<ul style="list-style-type: none"> • enabling academic environment with adequate infrastructural facilities • Good academic discipline • Dedicated and motivated staff • Energetic Extracurricular activities
Institutional Weaknesses	:	<ul style="list-style-type: none"> • Large number of temporary , non-qualified faculty • No major /minor research projects undertaken by faculty • lack of industrial consultancy • space constraint for extracurricular activities



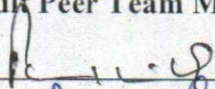
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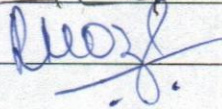
Institutional Challenges	: <ul style="list-style-type: none"> • High dropout rate • 100 % feedback from all stakeholders • timely completion of whole syllabi • arrangements with industry for more placements
Institutional opportunities	: <ul style="list-style-type: none"> • Tie up with industry, professional academies and banks • Introduction of value added courses for capacity building • motivate Young faculty to become fully qualified for the profession • arranging international / national level seminars, conferences and research lecture series
Recommendations (not more than 10)	
Vital:	<ul style="list-style-type: none"> • Regularization of temporary faculty • More teachers to register and complete PhD • Library to be strengthened through improved collections and automation • Formalization and intensive Remedial coaching to reduce dropout rate.
Essential:	<ul style="list-style-type: none"> • Work load allotment, tutorials batch size and sessions, formation of IQAC, CDC and other statutory committees to be followed as per norms • IQAC to obtain Feedback from all stake holders, analysis placed before CDC and action taken on feedback be made available on website. • Introduction of value added / add-on certificate/diploma courses
Desirable:	<ul style="list-style-type: none"> • Hygiene on campus and canteen facilities need to be improved • Alumni Association to be strengthened. • Wi-Fi enabled campus

Name and Signature of Academic Audit Peer Team Members:

1. Dr. Parvathi Venkatesh

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2. Dr. Rashmi Oza

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Signature of Head of the Institution

I/c Principal

**Patuck - Gala College of
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