GUIDELINES FOR AUTHORS

Patuck – Gala College of Commerce & Management (*an institute under the aegis of an 80 year old educational Trust, namely Patuck Polytechnic Trust*), invites original research papers, book reviews and case studies on contemporary issues and in functional areas of management, for an ISSN series Management Review.

Selection of papers for publication will be based on their relevance, clarity, originality, extent to which it enhances knowledge, understanding and application and their likely contribution towards augmenting further research and development.

While submitting the papers, the following guidelines must be followed:

- Paper submitted in soft copy must have the following :
    - A cover page of the article must be prepared having title of article, full name(s) of author(s), professional affiliation, address for correspondence, e-mail and contact numbers
    - The second page should contain title of the article, an abstract of the article in not more than 200 words and keywords that capture the principal theme of the paper (3-5 alphabetically)
    - The length of the paper should not exceed 5000 words and that of book reviews should not exceed 1100 words
    - Footnote of the paper should not contain name or any other personal information
- Papers must be typed **only** in MS- Word, Times New Roman font style and font size 12
- Tables, charts and graphs must be appropriately numbered
- References put at the end of the paper on a separate sheet must be written in the appropriate style using the APA pattern. The list should be alphabetically arranged and should cite books, journals, websites, newspapers etc separately
- Authors are requested to provide their brief profile in the text body of the mail in which the paper is sent as an attachment
- Authors are requested to send papers without grammatical or punctuation errors
- Author(s) needs to complete and submit a signed 'Author Declaration Form'. The editorial team of the Journal reserves the right to modify or edit the work in order to maintain a standard format of the Journal. To download the form click here.
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